

Compliance Monitoring System (for AOC) including Auditing techniques

Syllabus of the course

- ➔ Background to auditing in the context of regulations
- ➔ The need for and importance of the Compliance Monitoring System in Part ORO
- ➔ The relationship between Compliance & Safety Management systems
- ➔ Responsibilities of the Compliance Manager
- ➔ Fundamental principles of auditing
- ➔ Pro-active auditing as an integral part of management
- ➔ Relative responsibilities of Auditor and Auditee
- ➔ Development of audit programmes
- ➔ Objective based auditing & reporting methods
- ➔ Audit planning - development of audit check lists
- ➔ Best practice audit conduct
- ➔ Investigative auditing skills and techniques
- ➔ Factual reporting of audit findings
- ➔ Interactive audit role play activity
- ➔ Audit reports & records
- ➔ Psychological aspects of auditing
- ➔ Auditor competency and development issues
- ➔ Effective corrective action, audit follow up and close out mechanisms
- ➔ The role of the Accountable Manager in steering the audit process
- ➔ Interactive trainer led discussions on auditing problems & solutions



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Description: Provide an introduction to the Compliance Monitoring System according to duties and responsibilities as for Reg. (EU) 965/2012 to deepen the auditing techniques.

Duration: 6h

Language: English/Italian

